



## West Coast Chinese Veterinary Herbology Seminar

### Registration Instruction

#### Prerequisites:

1. Licensed Veterinarian.
2. Completion of TCVM Fundamental Theories Training (Yin Yang, Five Elements and Eight Principles) and Herbal Introduction provided by Chi Institute, IVAS, CSU or Tuft. Students may complete above trainings by watching lectures on DVDs (extra tuition may be applied) at home.
3. To all new students of Chi Institute, a **one-time non-refundable \$100 application fee** is required for application process and document student file. The registration will not be processed without the application fee.

#### Step-by-Step Instructions on the Registration Form:

- Step 1. Check which TCVM courses you have previously attended.
- Step 2. Fill out contact information.
- Step 3. Select the registration time-bracket(s) for the course selected. The full payment must be received or postmarked 30 days before the beginning of the conference. A \$50 late fee will be charged if the payment is sent within 1-29 days before the beginning of the conference. An additional \$100 onsite registration fee will be charged if the participant waits to pay the tuition on site.
- Step 4. Select the Method of Payment.
- Step 5. If you are the new student of Chi Institute, please attach a brief biographical sketch explaining your type of work and your motivation for attending our program(s). Please indicate any previous exposure or experience with Traditional Chinese Medicine including acupuncture or Chinese herbals. Please also attach a recent passport photograph of yourself. Please note a one-time non-refundable **\$100 application fee** is required for application process and student file.
- Step 6. Please print and SIGN this form. Mail and fax (if possible) the signed form with your payment to us by using the contact information at the top of the page.

#### Refund Policy:

Cancellations may be made by phone but a cancellation letter must be submitted to Chi Institute in writing via fax, mail or email and signed by the doctor who is canceling before the refund is issued.

- More than 30 days prior to class date = 100% refund for payment by check and 96% refund for credit card.
- 15 to 29 days prior to class date = 75% refund for payment by check and 71% refund for credit card.
- Within 15 days of the class date = No refund



## West Coast Chinese Veterinary Herbology Seminar 2009 Registration Form

**STEP 1: Please check courses you previously attended.**

Veterinary Acupuncture: <input type="checkbox"/> Small Animal <input type="checkbox"/> Equine <input type="checkbox"/> Mixed	Where: _____    When: _____
TCVM Clinical Approach / Herbology: <input type="checkbox"/> HT/LU <input type="checkbox"/> SP/ST <input type="checkbox"/> Liver/Endo <input type="checkbox"/> Kid/Geri <input type="checkbox"/> Derma/Immu	
Advanced Programs: <input type="checkbox"/> Veterinary Tui-na <input type="checkbox"/> TCVM Annual Conference <input type="checkbox"/> Tongue/Pulse Diagnosis & Classical Points	

**STEP 2: Contact Information/Preferred Mailing Address. Please print or type all information clearly.**

NAME	First Name:	Middle Name:	Last Name:
TITLE	NICKNAME		LICENSE #
BUSINESS	PRACTICE <input type="checkbox"/> Small Animal <input type="checkbox"/> Equine <input type="checkbox"/> Mixed <input type="checkbox"/> Other _____		
ADDRESS (W)	Street Address:		
	City:	State:	Zip Code:    Country:
ADDRESS (H)	Street Address:		
	City:	State:	Zip Code:    Country:
TELEPHONE	Work:	Home:	Fax:
EMAIL	Public: _____    For Chi Institute only: _____		

**STEP 3: Please select the Registration Time-Bracket(s).**

West Coast Chinese Veterinary Herbology Seminar 2009 (May 17-20, 2009)	
Fees and Prerequisite Studies	Tuition
<input type="checkbox"/> US \$100 (Application Fee, new student only, due by registration)	<input type="checkbox"/> US \$675 paid before April 17, 2009
<input type="checkbox"/> US \$100 (TCVM Fundamental Theories, offered on DVD, only for those who have not learned Yin Yang, Five Elements and Eight Principles before.)	<input type="checkbox"/> US \$725 paid during April 17-May 16, 2009
<input type="checkbox"/> US \$100 (Introduction to Chinese Herbal Medicines, offered on DVD, only for those who have not taken any Chinese herbal courses before.)	<input type="checkbox"/> US \$775 paid during May 17 - 20, 2009
<b>Grand Total:</b>	<b>\$</b>

**STEP 4: Please select the method of your payment and answer the question.**

<input type="checkbox"/> CHECK NO: _____    ALL checks must be drawn on USA Banks - US Dollars Only Payable to: Chi Institute of Chinese Medicine. (Include your name on the memo line If pay by company check).	
Please charge \$_____ on this credit card now. <input type="checkbox"/> Charge tuition on this card 30 days before the selected session(s). BILLING ZIP CODE: _____ (REQUIRED, the zip code where you receive your bills for this card.) CARD NO: _____    EXP. ____/____    SIGNATURE: _____    DATE: _____	
<b>How did you know this program?</b>	<input type="checkbox"/> Friends _____ <input type="checkbox"/> Conference _____ <input type="checkbox"/> Magazine _____ <input type="checkbox"/> Internet _____ <input type="checkbox"/> Mailer <input type="checkbox"/> Email <input type="checkbox"/> Other _____

**STEP 5: If this is the first time you register courses with us, please attach a brief biographical sketch and a recent photograph of yourself. A non-refundable \$100 application fee is required for all new students.**

**STEP 6: Please print and SIGN this form. Mail and fax (if possible) the signed form with your payment to us by using the contact information at the top of the page.**

**Bio Sheet to Accompany Registration for Student File**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

I graduated from \_\_\_\_\_ Veterinary School in  
19\_\_\_\_ 200\_\_\_\_

I have  have not  previously studied acupuncture.  
I have  have not  previously studied Chinese herbs.

Previous Background, if applicable:

My current practice specializes in:

I work on Small Animals Y N Equine Y N Exotics Y N Other:

My goals in studying TCVM are:

Some personal information about me and my interests:

Signed: \_\_\_\_\_ Date \_\_\_\_\_

*(Use reverse side if more room is needed)*